



# The City of Morgantown

389 SPRUCE STREET  
MORGANTOWN, WEST VIRGINIA 26505  
(304) 284-7431 TDD (304) 284-7512  
[www.morgantownwv.gov](http://www.morgantownwv.gov)

January 29, 2013

**RE: V13-03 / Ronald McDonald House / 841 Country Club Road  
Tax Map 11, Parcel 90**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Request by Brenda Stipanovich of Fastsigns, Inc., on behalf of Ronald McDonald House Charities, for variance relief from Article 1369.08(B) and Article 1369.09(A) as they relate to signage at 841 Country Club Road. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this variance petition at a public hearing on:

**Wednesday, February 20, 2013 at 6:30 PM  
City Council Chambers, City Hall, 389 Spruce Street**

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## **Project Description:**

The petitioner seeks to erect a wall sign that exceeds the maximum area standard and includes internal illumination, which requires variance approval by the Board of Zoning Appeals.

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Should you have any questions concerning these petitions or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to [shollar@cityofmorgantown.org](mailto:shollar@cityofmorgantown.org). Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, [www.morgantownwv.gov](http://www.morgantownwv.gov), approximately one week before the hearing.

Respectfully,

Stacy Hollar  
Executive Secretary

Enclosure: Site map

**CASE NUMBER:  
V13-03 / Ronald McDonald House Charities  
841 Country Club Road**

